



Sri Arvind Mahila College, Patna

Accredited by NAAC with B Grade

(A Constituent Unit of Patliputra University, Patna)



Internal Quality Assurance Cell

Minutes of the Meeting

Date: 7th August 2026

Venue: Krishna Sabhagar, Sri Arvind Mahila College, Patna

Time: 2.30 P.M. onwards

Agenda:

1. Review of the existing composition and functioning of the IQAC.
2. Discussion on the reconstitution/restructuring of the IQAC in accordance with the present academic and institutional requirements.
3. Proposal for formation of NAAC Criteria-wise Coordination Committees under the guidance of IQAC.
4. Discussion on strengthening quality assurance, documentation and institutional preparedness for AQAR/NAAC.
5. Any other matter with the permission of the Chair.

Members Present:

S.No.	Members	Signature
1	Prof. Rekha Rani, Principal: Chairperson	<i>Rekha Rani</i> 07/8/26
2	Prof. Anjali Prasad, Professor, Dept. of History: Co-ordinator	<i>Anjali Prasad</i> 07/08/26
3	Mr. Aditya Bhardwaj, Assistant Professor, Dept. of Economics: Deputy Co-ordinator	<i>Aditya Bhardwaj</i> 7/8/26
4	Mr. Rajeev Shankar Sinha, Associate Professor, Dept. of Political Science: Member	<i>Rajeev Sinha</i> 07.08.26
5	Dr. Pushpa Rai, Associate Professor, Dept. of Sociology: Member	<i>Pushpa Rai</i> 7-8-26
6	Dr. B. Maurya, Associate Professor, Dept. of Hindi: Member	
7	Dr. Sapna Barua, Assistant Professor, Dept. of Political Science: Member	
8	Mr. Gopal Kumar, Assistant Professor, Department of Philosophy	<i>Gopal Kumar</i> 7/8/26
9	Dr. Priya Kumari, Assistant Professor, Department of Hindi	<i>Priya Kumari</i> 7/8/26

Proceedings:

1. **Review of the Existing IQAC:** The existing composition and functioning of the IQAC were reviewed in view of the present academic and administrative requirements of the institution.

2. **Reconstitution of the IQAC:** The members discussed the need for reconstitution of the IQAC with suitable representation of different stakeholders and clearly defined roles and responsibilities.
3. **Formation of Criteria-wise Coordination Committees:** It was proposed to constitute NAAC Criteria-wise Coordination Committees under the guidance of IQAC for effective coordination, data collection, documentation, and quality enhancement activities.
4. **Strengthening Quality Assurance and Documentation:** The members emphasized systematic documentation of institutional activities and preparation of an annual action plan to strengthen quality assurance and future NAAC/AQAR-related work.

Resolution:

After discussion, it was resolved that the IQAC would be reconstituted and its functioning strengthened through clearly defined responsibilities and criteria-wise coordination committees.

Anjali
07/08/26

Prof. Anjali Prasad
Co-ordinator, IQAC

Rekha Rani
07/08/26

Prof. Rekha Rani
Principal &
Chairperson, IQAC