

Meeting No. 3

A meeting/workshop for NAAC was held for the teachers and non-teaching staff was held on 13-3-2019 in the Krishna Kutch at 12.00 noon under the chairmanship of prf. in-charge, Prof. Usha Sha.  
Agenda: ① Review of the agendas of the previous meeting.

Following <sup>faculty</sup> members were present in the meeting.

Anuradha Prose  
co-ordinator

Usha Sha  
13/03/2019  
Principal in-charge

1. ① 13/3/19
2. P. Anuradha 13.3.19
3. Pushpa Devi 13.3.19
4. Jai Ma 13.3.19
5. Norah 13/3/19
6. Geeta Kumari Shan 13.03.19
7. Rokhsana. 13.3.19
8. Veenu Sengh 13.3.19.
9. Premi Kumari 13.3.19
10. Manjiv Sharma 13.3.19
11. Sarita Kumari - 13.3.19
12. Stabira Murtu - 13/3/19
13. Ferzana Aslam 13/3/19

The meeting started with one minute silence and a short prayer.

Preparation of AQAR for July 2018 to June 2019 was the main agenda of the meeting. It was decided that the seven criteria heads should be asked to fill up the performa given to them and hand it over on the last working day of May 2019. Planning for the next academic year July 2019 to June 2020 was also to be started. A detailed academic calendar was to be drafted. More activities were to take place. More participation in seminars, research work was to be encouraged. Various skill development courses were to be introduced. Yoga and moral teachings were to be given more importance.

There was some discussion on Digital Initiatives. Much discussion was held on how to ~~start~~<sup>make</sup> the ICT labs functional and benefit the students. Furthermore, initiatives were to be taken for collaborations with different institutions and NGOs. like the Rotary, Inner wheel club, etc.



The members of the committee were welcomed by the co-ordinator.

The meeting started with a short prayer and silence for one minute.

Deliberations: the recommendations of the NAAC visiting committee were reviewed:

- ① More workshops and seminars were to be organised.
- ② Research facilities were to be enhanced.
- ③ More skill-oriented courses to be developed.

This matter was discussed in detail. Since the college is not charging any remuneration from the students in any form (fee) it is unable to run the two ICT labs in the college.

Mr. Abhimanyu Singh suggested, going for donations or fund generation in the college itself through fairs or cultural program. The alumni association could also be involved in it.

The next point to be discussed in the agenda was the development of the feedback mechanism. This could be done by getting to know the students, getting them to open e-mail accounts. Parent-teacher meets would also contribute to this. Feedback from students regarding academics could be gotten by taking regular tests.

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A meeting of IGAC of J.A. Arvind  
Mehula College was held on 25.5.2019 at  
11:30 AM in the Krishna Kaksba under  
the chairmanship of Prof-in-charge,  
Prof. Usha Sita.

Agenda: ① Appraisal of deliberations of  
the previous meeting.

- ② Preparation of AQAR for July 2018 - June  
2019.
- ③ Talking of Digital Initiative.
- ④ Initiative for collaborations with  
different institutions and NGOs.
- ⑤ Plan of academic calendar for  
next year: July 2019 - June 2020
- ⑥ Appraisal of last session.

Following persons attended  
the meeting.

Usha Sita  
25.5.19

IGAC Co-ordinator

Usha Sita  
25/5/19

Prof-in-charge

1. Prem Kumari 25/05/2019.
2. Ferzana Aslam 25.05.2019
3. Trishkan 25/05/2019
4. Sachana 25/5/19
5. Rohet Karm 25/5/19
6. Sit 25/5/19

The meeting started with a 5-minute silence and a short prayer.

Preparation of AQAR for July 2018 to June 2019 was the main agenda of the meeting. It was decided that the seven criteria heads should be asked to fill up the performa given to them and hand it over on the last working day of May 2019. Planning for the next academic year July 2019 to June 2020 was also to be started. A detailed academic calendar was to be drafted. More activities were to take place. More participation in seminars, research work was to be encouraged. Various skill development courses were to be introduced. Yoga and moral teachings were to be given more importance.

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