



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SRI ARVIND MAHILA COLLEGE
Name of the head of the Institution		DR. MEERA KUMARI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06122672236
Mobile no.		9431416601
Registered Email		IQAC.SAMCPATNA@GMAIL.COM
Alternate Email		SAMCPATNA0612@GMAIL.COM
Address		KAZIPUR
City/Town		PATNA
State/UT		Bihar
Pincode		800004
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR SNIGDHA PROSAD
Phone no/Alternate Phone no.	06123266993
Mobile no.	9470018644
Registered Email	SNIGDHA.PROSAD@GMAIL.COM
Alternate Email	IQAC.SAMCPATNA@GMAIL.COM

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.samcpatna.ac.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.samcpatna.ac.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.51	2017	23-Jan-2017	22-Jan-2022

6. Date of Establishment of IQAC	17-Mar-2016
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Exhibition / Poster / Model on Steps for Better Environment Protection	22-Sep-2018 1	23
World Health Day Theme : Universal Health Coverage	06-Apr-2019 1	94

to Everyone, Everywhere Talks		
International Women's Day Theme : Balance for Better, Better the Balance - Better the World Talk on : Challenges in adolescent-Girls - By Dr. Ruma Goswami 2. Cancer in Women - Prevention and early detection by Dr. Rajesh Goswami	06-Mar-2019 1	112
Competition on Preparation of Low Coast Nutritious Diet	18-Jan-2019 1	20
A workshop on Food Prevention	10-Jan-2019 5	164
Breast Cancer Awareness Program	19-Nov-2018 1	160
National Nutrition Month : September-2018 Theme: The First 1000 Days of Child :	20-Sep-2018 30	124
Celebrated World Breast Feeding Week	06-Aug-2018 7	127
A workshop on 'Natural Fiber and Sustainable Fabric - MITSA'	16-Jul-2018 1	115
Expert Talk on 'Peaceful, Happy and Healthy Life'	12-Jul-2018 1	150
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept. of Education Govt. of Bihar	Upgradation of Library Lab.	Dept. of Education govt. of Bihar	2019 1	500000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Implemented the practice of one minute silence and a short prayer before any meetings / functions in college. ? Set a trend of participative roles of all IQAC members in preparation of AQAR to implement different quality concerned mechanisms for better Teaching - Learning outcomes. ? Implemented the practice to develop a detailed Academic Calendar, Co Curricular Events Calendar, preserve and display Univ. Exam Calendar Univ. Leave Calendar on Colleges Website in accordance to the examination, result holidays calendar published by our affiliating university (Patliputra University, Patna). ? IQAC encouraged / motivated faculty members to organize more more seminars / symposia / Group Discussions / Expert talks on contemporary issues. Emphasis were also given to yoga and moral teachings. These encouragements/ motivations resulted positively and different department heads organized several small scale (Department seminars) expert views on concurrent issues. ? Important National / International Days' were observed. Birth / Death anniversaries of great National / International personalities were celebrated.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Meditation Workshop for Positive Thinking among youths	A workshop on meditation for enrichment of ethical values and positive thinking organised by Dept. of Sociology in collaboration with Prajapath Brahmakumari Ishwarya Vishwavidyalaya Association. Several Students and faculty members enthusiastically learnt the tips to control mind in the prevailing hectic environment through Rajyog Meditation.
Mentoring System	All teachers are advised to implement mentoring system in College. Students of each department have been divided into small groups & one teacher is assigned the task to shortout the difficulties of the group regarding their studies, career plan and mental health. Several Students where

	benefited with this system. This system prevented several students from dropout from their studies.
A programme on mental, physical and Spiritual Health - CALM SUTRA	Dr. Amulya Singh, Deepak Kumar (Yoga) Piyush Kumar, Vikash Kumar, Satyandra Kumar Sinha where speakers in the programme. Students learnt a lot through this programme regarding their physical, mental & spiritual health.
"World Breast Feeding Week' 1-7 August - 2018 Theme - Breast Feeding Foundation of life "	"Dr. Vijay Pratap Singh - Life style and breast feeding Dr. Alka Pandey - Advantage of Breast feeding Dr. Charu Modi - Breast feeding and Women, Advantage of breast feeding in women. This programme developed awareness among students about the advantages of breast feeding during child care."
"National Nutrition Month Sept. 2018 Theme - The First 1000 Days of Child - 'Better Child Health"	"Dr. Ruma Goswami - Nutrition within Women and first six months of life. Dr. Sameer Kumar - The First 1000 Days Child : Better Child Health. This programme developed awareness among students about healthy nurturing of new born children. "
A Workshop on 'Gapshap : Ek Sarthak Samwad'	This Programme Educated girls on their rights and overcome the gender related discrepancy.
Conference of Writers from North & North East Regions	Students & faculty members learnt the writing skills from this programmes.
Lecture on Metaphysical Poetry	A special Lecture session was conducted on 12.10.18 Dr. Pratima Kumari delivered a lecture on Metaphysical Poetry. She highlighted on the chief characteristics of metaphysical poetry by quoting examples of important metaphysical poems.
Debate	A debate was conducted on whether Dress code or Uniform should be made compulsory at the college level. This was beneficial for the students as they had the chance of expressing in English language. Most of them spoke against emphasizing that they were crossing a phase of life where class division was not judged on the basis of dress code of uniform. Some of the students spoke for the notion. Thus their hesitation to express in English Language was to some extent lessened.
Speech	The students were asked to speak on The World of Application. The students were very enthusiastic about the topic because it was of their interest and it was wonderful to hear their eloquent speeches filled with numerous data. It

was a great learning for the teachers of the English Department in particular and the teachers of other language departments (Urdu, Hindi and Sanskrit) in General.

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	15-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As curriculum is designed by the University the faculty members first of all divide the portion accordingly for the timely completion of the course. The traditional chalk and board method of teaching is adopted for the teaching purpose. Apart from it the faculty members also try to explain contents beyond the syllabus to widen the knowledge in every subject. Tutorial classes are conducted for slow learners. Departmental council of each department also reviews the progress of the syllabus completion and needs of the students. Further group discussions quiz, surprise test is also taken on regular basis. Internal assessment is done on the basis of home assignments and class tests. For advance teaching the faculty members make use of the smart class and projectors to give the precise knowledge of the subject. Laboratories play an important role in imparting a practical edge to the subject. For documentation of the curriculum in the institution each faculty maintains its progress register in which details of what and when taught is maintained. Apart this HODs of each departments review the progress and completion of the subject with the faculty members. It has been decided that:- 1. Each Teacher of different departments will be assigned topics/chapters of different papers of various courses by HoDs of the concerned department. It will be the responsibilities of HoDs to continuously monitor the progress and draw strategies for effective teaching along with completion of the syllabus. 2. Prior to commencement of teaching Induction programs organized by the departments to make students aware with priorities and requirements. 3. Along with traditional method of teaching,

teachers are encouraged and trained to use computer based modern technologies and other teaching methods like participative learning, problem solving methodologies, "hands on learning" etc.. As per requirement teachers may be assigned the duty of mentor to advice students on academic issues and other related things. 4.Tutorials and whenever required bridge courses are conducted by the departments. Special care taken of students in " slow learner" category, special tutorial classes may be arranged for them students of "Advance learner" category are encouraged and guided to explore materials on advanced topics. 5.Each and every department should conduct oral tests, class tests, mock tests and internal tests and internal assessments regularly. Internal Examination be definitely held in each year or semester whichever is applicable. 6.It will be the responsibility of every department to procure feedback on the syllabus, teaching-learning & administrative parts from the students, teachers as well as the students, teachers as well as the other stakeholders. 7.The importance of co curricular and extracurricular activities was discussed and accordingly annual planning was done. It was felt that co curricular and extracurricular activities are extension of formal & informal education. They complement and supplement curricular activities. These activities are necessary for personality development and culture assimilation of students. It was decided to conduct some activities like- a) debate b) science and general knowledge quizzes c) poster exhibitions d) slogan writing & rangoli etc..

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Home Science	12/06/2018
MA	Sociology	12/06/2018
MA	Economics	12/06/2018
MA	Psychology	12/06/2018
MA	History	12/06/2018
MA	Hindi	12/06/2018
MA	Music	12/06/2018
MA	Political Science	12/06/2018
MCom	Accounts & Finance	12/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Software Development	25
BBM	Marketing	15
BCom	Accounting	20
MCom	Auditing	25
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback form different stakeholders is an essential tool for the proper evaluation and upliftment of any institution. For this our institution has proposed feedback forms for each stakeholder. The feedback form are designed in such a manner that emphasis on the different service oriented area of the stakeholder are marked and their opinion collected. Feedback from students, teachers parents and alumni are collected and analyzed manually. The HoDs of all the subjects together analyses the forms and conclusion is drawn on its basis for the further betterment of the institution. Student: The feedback form of the students emphasizes on the infrastructure of the college, overall administrative functioning of the college, extracurricular activities and teaching-learning process. On the basis of the feedback received required changes are made. Faculty, Principal of the institution has made the practice to conduct teacher's meetings from time to time. In this meeting discussions are done on ways and means of enhancing the curriculum, academic discipline and teaching learning process. Research and extension activities are also debated and discussed. Suggestions are put forward to enhance the academic atmosphere of the institution. Feedback of the alumni plays a very vital role in the upliftment of any institution. Alumni are the brand ambassador of the institution, they make the institution aware of the current requirement and situation of the professional world. This shows the scope of improvement and positive performance of our passing out students. Parents are an important stakeholders of our institution. The parents feedback are also analyzed and the important parameters accommodated in parents feedback includes quality of teaching, students discipline, personality development of the students,

examination system etc. The institution also give the feedback to the parents of the students, whose performance in the internal test is poor they are counselled individually for the improvement of their wards. During the parents teachers meeting, feedback is provided to the parents an the overall personality development and discipline of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Psychology	62	32	32
BA	Political Science	144	73	73
BA	Philosophy	18	1	1
BA	Music	18	3	3
BA	Home Science	27	15	15
BA	History	237	162	162
BA	Hindi	48	26	26
BA	Geography	144	32	32
BA	English	68	56	56
BA	Economics	176	99	99

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1242	49	38	38	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
38	20	10	10	10	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution mentoring in itself defines the essence of guardianship. This is one strong process which establishes a healthy rapport between the mentor and the mentee. This practice has been very much a part of our institution since long. The amicable environment of teaching and

learning of our institution proves the fact, that the system of mentorship is strongly followed by one and all. Mentoring is a building block in the process of teaching and learning it strengthens the bond between the two. Every faculty members have embraced this practices religiously for the welfare of the students. The teachers are easily approachable to the stakeholders through this system. Teachers keep a track of their learners by holding series of interactive sessions. Then their details from their postal address i.e personal details, their doubts form strength and weaknesses are charted and are accordingly worked upon. The first session of the mentor and the mentee could be called to be just a kick start. The mentee seems to be like a troubled boat looking for a hangout, and to make them reach the harbor, the mentor plays the role of a propeller. Which consumes his hard work, logical thinking acumen and sincerity transferring all its vestiges into the learner for ones proper development. The amazing qualities of being a mentor has to be exhibited in order to sensitize stakeholders i.e. patience, pursuance, kindness, Tolerance, knack of understanding and resolving the problems, counseling, motivating, showing the right path to reach their Pavilion by being a shaper on. Mentorship is a majorly focused area which helps to keep the right balance between the health and growth of the institution altogether. Thus is the major fabric of our core development area. Every mentor maintains his/her register, holds interview session, document their details, takes them into confidence to make them speak out their shortcomings and problems which of course needs lots of motivation, Ice breaking is the toughest part, once succeeded their needs are identified and simultaneously they are worked upon. Every individual has his own needs, thus one to one interactive sessions are held fortnightly in an amicable environment. The outcomes are jotted down, analyzed and are worked altogether. Subsequently inculcating in them the sense of responsibility, confidence, discipline, passion, positive thinking, relation building all leading to the understanding of personal and social bonding which is essential for the healthy growth of our institution and the community as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3459	38	1:91

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	38	8	38	38

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Arts	Semester IV	15/12/2018	15/02/2019
MA	Arts	Semester III	15/12/2018	15/02/2019
MA	Arts	Semester II	22/05/2018	30/08/2018
MA	Arts	Semester I	15/12/2018	15/02/2019
BSc	Science	Part III	15/05/2018	30/08/2018

BSc	Science	Part II	08/05/2018	25/08/2018
BSc	Science	Part I	05/05/2018	20/08/2018
BA	Arts	Part III	15/05/2018	30/08/2018
BA	Arts	Part II	08/05/2018	20/08/2018
BA	Arts	Part-I	05/05/2018	20/08/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation system and the project works at the institutions level are the best internal modes of assessing are individual's performance and development on a continuous basis throughout the year Evaluating the standard of a student through the classrooms teaching and learning is of utmost importance which enlivens the premises of the institution. One to one interaction and discussion proves to be the integral part of the educational strategy. Group discussion, debate, Quiz competition, class tests, internal departmental seminars speech competitions on relevant days and dates act as a catalyst in the evaluating and assessing their progress. Subsequently their results are analyzed and adhered for conduct of examination organized which is again a great tool which heels in tapping the talent of an individual. On all this basis progress reports caliber and ability. A very sensible strategy abided by us is the review meeting in which the feedback of an individual as given, lacunas and strengths to be marked, followed by parents meeting the faculty members the most healthy practice which helps one to amend and improve

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college being a constituent unit of Patliputra university Patna, functions in accordance with the rules regulations and guidelines provided by the university. The university prepares the academic calendar at the beginning of the session mentioning the dates of registration, commencement of classes, publication of sent up list, date of filling of exam. Form, date of practical exam, date of theory paper exam, evaluation of answer books, publication of result for both UG, PG and Vocational course. Along with this a list of holidays it also provided by the university. After preparing its academic and holiday calendar it is further approved by the chancellor of the university, the Governor of Bihar. This calendar is then forwarded to different college of university for its accomplishment. According to the schedule of the university our college also gives not to the students regarding enrollment, class notice registration etc. The commencement of classes in the academic session 2018-2019, for UG and Vocational courses for 16.07.2018 sent up list was published on 25.02.2019 for vocational courses. Date of filling of exam form for UG and Vocational courses 04.03.2019 to 20.03.2019, date of practices examination for UG courses 22.04.2019 to 30.04.2019 and for vocational courses 3.5.2019 to 10.05.2019 date of theory exam for UG courses form 2.5.2019 and for vocational courses 17.05.2019 schedirbed evaluation of answer books for UG courses from 15.05.2019 and for vocational courses 24.05.2019. Results were scheduled to be published for UG and vocational courses on 24.06.2019 The framework of this calendar is such that it gives provision to the college to incorporate important days and weeks, conducting of different fests, seminars, workshops, internal examinations, parents teacher meet alumni meet etc. Thus, following the academic calendar given by the university the college courses out effective planning to stick to the academic calendar. This provides the teachers and students to active the goal of their teaching and learning and their regular assessment. All the be giving of the session for the undergraduate programme each department plans its own ways of teaching and

evaluation. The students in there deferent components theory practical and viva voce. The pattern is the marks distribution of all the components is as per the university format. There marks also help to divide the courses of lecture for teaching slow students and improve their performer before the university examination. For the post graduate programme an internal theory viva voce exam is conducted before the end of each semester. There following altering to the academic calendar given by the university is the prime motive of our college. For this the college carries out effective planning to stick to the sever academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.samcpatna.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A. Hons	BA	Economics	138	137	99.28
B.A. Hons	BA	Home Science	115	115	100
B.A. Hons	BA	History	90	90	100
B.Sc. Hons	BSc	Physics	143	141	98.6
B.Sc. Hons	BSc	Chemistry	132	128	96.97
B.Sc. Hons	BSc	Botany	45	45	100
MUS	MA	Music	42	40	95.24
HIS	MA	History	92	85	94.25
ENG	MA	Hindi	28	28	100
B.Com Hons	BCom	Accounts	172	171	99.44

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/e/1FAIpOLSe5wXeq2Yi9aJnAgiu8CK9KHT87cBFFJ8ANMVYmF4wGlWodjQ/viewform>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	220000	220000
Nil	730	UGC	200000	120000

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Exhibition/Poster/Model on topic steps for better environment protection	Physics	22/09/2018
National Science Celebrated	Physics	28/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	1
Economics	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	2	Nil
National	Hindi	3	Nil
National	History	4	Nil
National	Political Science	3	Nil
National	Commerce	1	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Hindi	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N/A	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N/A	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	18	Nil	Nil
Presented papers	1	Nil	Nil	Nil
Presented papers	Nil	Nil	9	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Saksham A Seminar on importance energy efficiency and fuel conservation	NSS Unit in Association with Petroleum Conservation Research Association (PCRA)	2	200
Opening of Sports day function with scooter rally	NSS Unit	30	1000
Poster Making Competition on themes save Girl Childs Enviromental Awareness	NSS Unit	10	55
Rally campaign on Swatch Bharat Abhiyaan highlighting the	NSS Unit of SAMC in accociation with other patna based colleges	10	300

importance of Cleanliness and Sanitation to citizens.			
Training cum Mock Drill on Fire Emergency.	NSS Unit of SAMC in association with the Bihar Red Cross Society	8	268
A training programme for student on Medical Emergency First Aid. Techniques on respiratory assistance, artificial heart pumping etc	NSS Unit of SAMC in association with the Bihar Red Cross Society	10	250
Independence Day Celebrated with Marched Past Parade and homage to Param Vir Chakra awardees by planting saplings in their memory	NSS Unit	28	500
Yoga day observed in college campus	NSS Unit	18	300
Enviromental day observed by planting saplings at karbhighiya power station and SAMC college campus	NSS Unit	15	225
Socio economic survey .Demographic, economic and social priofile of the slum dwellers	NSS Unit	5	125

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	N / A	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

Swachhata Abhiyan	NSS	Campus cleanliness	20	200
Aids Awareness	NSS	Seminar	25	300
Gender Issues	NSS	Seminar	21	214
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N/A	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
N/A	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
N/A	Nil	N/A	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Auto Lib	Partially	1.2	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27000	Nil	Nil	Nil	27000	Nil
Reference Books	250	Nil	Nil	Nil	250	Nil
Journals	300	Nil	Nil	Nil	300	Nil
Library Automation	Nil	Nil	Nil	Nil	0	Nil

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N/A	N/A	Nil	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	2	2	1	1	10	68	50	0
Added	28	2	0	0	1	0	0	0	0
Total	108	4	2	1	2	10	68	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N/A	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
99351400	4312858	525000	4312858

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. There are established system and procedures to ensure effectiveness and efficiency while utilizing various facilities - laboratory, library, sports complex, classrooms etc. 2. Various staff committee have been constituted for the same. Initiating with the advisory committee - most important committee with principal as chairman. 3. This committee monitors activities of different committees in taking decision regarding development of the college. 4. The purchase committee headed by the principal discusses the purchase of required items for college use. After that a unanimous decision is taken for the same. 5. Laboratory equipment's are also purchased after prior approval and scrutiny by the purchase committee. 6. The garden committee constituting of faculty members from Botany background is responsible for the fauna and flora of college. The college has herbal garden and various potted plants. 7. The library committee decided about purchase issue and up gradation of library facilities. Private companies are hired for maintenance of science laboratories. 8. The BBM and BCA teachers are well equipped to take care of their computers not requiring outside hands. 9. There are separate set works for maintaining for buying chemicals and other equipment.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PMS / NSP	8	120000
Financial Support from Other Sources			
a) National	NSP	250	3000000
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	16/07/2018	367	NSS Unit of Sri Arvind Mahila College, Patna
Yoga / Meditation	23/07/2018	107	NSS Unit of Sri Arvind Mahila College, Patna
Physical Fitness Health Care	22/08/2018	217	NSS Unit of Sri Arvind Mahila

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	35	35	30	30
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
38	35	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Presentation of Classical song at youth Festival at premchand Rangshala, Patna	Institutional Level	15
Saraswati vanadana at	Institutional Level	10

Annual Convocation of Nalanda Open University , held at Babu Sabhagar , Patna		
Song (Kul Geet) and dance presentation at sports meet of patliputra University	Institutional Level	20
Cultural Programme at international Conference	Institutional Level	10
Cutural Programme on Independence Day	Institutional Level	25
Presented cultural programme at North and North Eastern writer Regional workshop organized at Sri Arvind Mahila College in association with sahitya Academy , New Delhi	Institutioanal Level	20
Lecture by Dr. Shanti jain on popular folk and Seasonal songs of Bihar	Institutioanal Level	15
Inter College Kho-Kho Championship	P.P.U University	24
Inter College Kho-Kho Championship	P.P.U University	24
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of students council and the representative of students of academic bodies play a key role in the growth of an institution, holistically they are once who shoulder the responsivities of the college affairs in partnership with the college management teaching and so firth in field of the welfare of their fellow students and the development of the college as a whole. It is very much instrumental in enhancing the capacity of the functioning of the institution is a healthier and proper way. The efficient and dynamic cell, headed by the general secretary who is a student representative under whore leadership. The dedicated wing works for their fellow students. Activity looks into their various issuers academic, social interfolding, intra problems religious issuer medical needs and various other demands are all worked upon and resolve it on their front with the help of the officials of the university and college, the proctors play are important role in helping them too. All together a healthy

relation among each other, hence an environment of harmony and peace. The representatives are of graduate and post graduate level, matured and sensible enough to handle their jobs at their test. It is multifunctional cell in the field of academics it is very also in making it sure that the classes are running smoothly, any problem related to it they discuss and deal with it in a proper way. They have the feedback all out the teachers work culture their behavior any problems regarding classes co-curricular activity sports, media publicity are well dealt by them. Emphasis on discipline in the campus and soft skills are given in various awareness programmer they activity participate and represent sharing their interests concerns and behavioral nuances with the head of the different committees. Counseling cells of the students orient their thought processing in respect to the present scenario, C.V. writing spell development awareness programme regarding health and basic accessories of life save water save energy programmes, projects slogans , all help them in educating them authentically integrated activities are part and parcel of the students might form of development. The cultural bonding on an equal platform is the beauty of the youth. Weaker students are uplifted through various responsible people forming SC/ST cell, weaker section would get the incentive in cash and kind like stipend/scholarship free education for girls especially. Secretary drives practicing door to door tutoring in slums. Tour to orphanage and old homes is a extra mile travelled by them sit and spend time with them. They volunteer the show very well. And coordinator with the concerned heads gracefully proudly are say the are the soul of our institute.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

One can see the better practice of decentralization of power and use of participative management style at Sri Arvind Mahila College, Patna. This has resulted in enhancing effectiveness and efficiency of different operations relating to, day to day management of college All the stakeholders such as principal, teachers, non teachers staff and students discharge, their responsibilities in such a way to in-charge overall prestige of college . 1. various committees has been formed for example:- a. Academic committee b. Cultural committee c. Library committee d. Purchase committee e. Examination committee f. Advisory committee All these committees has been delegated powers to perform in these respective ares. There recommendation on the basis of consensus are implemented. This is the reason Sri Arvind Mahila College, Patna. has achieved academic excellence and leadership in girls education in Bihar in a short span of time. There is regular interaction of committee members along

with H.O.D with principal. Everything is discussed in high level meeting and consensus decision taken. 2. student representative, staff representative and teachers representative play vital role in day to day governance and smooth operation of college they suggest principal for creating and retaining conducive academic environment . Different provisions has been taken by the college such as, a. Complain box. b. Suggestion box. c. Grievance cell . d. Parents - teachers meetings. Thus one can see the best provision of decentralization of power and participative management style of Sri Arvind Mahila College, Patna .

2. Academic Council, Advisory Committee, Library Committee, Sports Committee, Purchase Committee and Cultural Committee etc. These committees are free to advise college management for its all round development. There is regular interactions of committee members and H.O.D with principal and others authority of college. Everything is discussed in the meeting and consensus decision is taken. Elected college representative and others council members suggest principal for creating and sustaining conducive academic environment in the college campus. Thus one can see the best practice of participative management and decentralization of power in this college. Statutory and non-statutory committees of our college, in which committee members play active role in the day to day managements in our Institution. Regular meetings and discussions are held. 3. Not only this, weekly meetings of H.O.D of different department under the chairperson are held. In the meetings current accessories relating to day to day management of institution and achieving excellence are thoroughly discussed and views from different stakeholders are solicited. Specific duties has been assigned to committee members power has also been delegated to them for the discharge of their responsibility that the concept of accountability and responsibility always leads to efficiency in the college. The two examples that are evident and visible in the college are

1. Sports committee
2. Cultural committee

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As far as the development and designing of the curriculum is concerned it is within the preview of the concerned board of studies of the affiliating university. Number of teachers of our college as members of UG and PG boards of studies in different subjects play decisive roles in the formulation and implementation of the syllabi. The curriculum of all the courses thus developed by the university also undergoes for revision time to time. As per the course design, at the college level efforts are made to arrange for proper class plans, assignments and internal examination.
Industry Interaction / Collaboration	The college gives due emphasis on practical aspect of education and tries to under take measures as would create employability of the students. The career counseling cell in collaboration

with various agencies working in the field of skill development conduct awareness campaigns and workshops in the college. All this is done to increase the awareness among students about their employability skills and in there polish them up for the current industry needs. Different departments of the college send the students for internships programme.

Admission of Students

Admission of the students in the college is conducted totally through online college process. All necessary informations regarding students are uploaded on the university website. Application forms for admission are uploaded on the university website The students are suppose to give their preference for the college. Then and there students user ID and password is generated. On acceptance of their form a confidential number is sent on students user ID mobile phone. From there they downloaded their confidential letter in which the name of the college which they are selected is mentioned. Along with that confidential letter the student comes to our college where after opening the students portal his/her name is checked and verified. The students is then admitted in the college on payment of the admission fee by Chalan in the bank admission and admission is confirmed.

Teaching and Learning

The college adopts both the conventional and information and technology method with the beginning of the session a review of the course content is done by the department heads and the teaching learning programme thus chalked out. Each member of the department is assigned the portion of the syllabus which he/she is supposed to plan for the entire session. This process is adopted by each department to make the learning process more effective and interactive. The portion of the syllabus is divided among the faculty members of the department according to their specialization. With the completion or each topic class discussion are organized, assignments are given to the students. In between the academic year quiz, debates, group discussion/panel discussions are organized at the departmental level. In order to mark out the slow learners,

internal exams are taken. On the basis of their performance one to one discussion is done with the slow learners so that they can perform better in their final exams. Apart from this great emphasis is also laid on the practical classes of the department concerned. Practical classes provides a clear working knowledge of the topic which is complimented by the theoretical knowledge of the subject. Further to make the students aware of the modern professional world students are sent on for internships. On the basis of which they submit their project reports. There project reports are evaluated by conducting viva voce exams as per the norms of the university. In order to make the lecture more interactive and informative ICT enable teaching methods are also adopted by our faculty members. Teachers directs the students after explaining the context to visit the defect weblinks to get indepth knowledge of the topic. As our students belong form different sections of the society bilingual method of teaching is adopted by all the faculty members. This makes the class more interactive. Occasionally study materials are also provided by the teachers cornered. Time to time departmental seminars are organized by different departments as per their convenience. Further efforts are made to conduct special lectures by visiting faculties. Apart from the academic development effort is also made by our college to organize talk or lectures regarding general awareness and personality development of the students

Examination and Evaluation

Our college follows the examination pattern as directed by the university. Apart from the yearly examination conducted by the university the college has evolved its own pattern of examination and evaluation. To get a better insight in the growth pattern of the students academic record the college conducts regular class tests as and when required by each department. On the basis of the classtests weak students are identified and then they are taught on one to one basis. The tutorial and remedial classes are also regular features of the college's evaluation system. These tutorial

classes help the students in clarifying their doubts. In an effort to prepare the students for their final examination after completion of each topic questions are given by the teachers and the students are suppose to submit their assignment. The college also conducts an internal examination twice a year. The internal examination is conducted by each department. A record of internal assessment and evaluation is kept by the department concerned. Apart from these written ways of evaluation and examination practical classes also play very impartment role in assessing the knowledge and concept clarity of the students. From time to time at the departmental level oral tests are also conducted. To develop a competitive edge in the students quiz, debate and elocutions are also organized at departmental level. All these efforts help in understanding the problems of the students on a regular basis. Constant communication with the students helps in Solving the problems of the students. Suggestion and advice are given to the students for their betterment.

Research and Development

The institution has research and development cell for promoting research work among the students and faculty members. The cell consists three members Dr. Ram Chandra Prasad, Department of Economics, Dr. M I H Khan Department of Commerce and Dr. Norah Nivedita Shaw, Department of English. R D Cell also facilitate faculty members in participating and presenting papers in national and international level. It motivates faculty members also to write research papers for peer reviewed journals. College also provide various facilities in this regards like WiFi connectivity, good library well equipped laboratory etc.

Library, ICT and Physical Infrastructure / Instrumentation

A library is a curretted collection of some of information's and similar resources selected by experts and made accessible to a defined community for reframe and borrowing. It provider physical and digital access to materials keeping with this out college library caters the needs of the students and the teachers. A library's collections ineuder books, periodicals,

newspapers, magazines, journals and project reports. In order to maintain the proper functioning and discipline of the library, there are men advisory committee for the library. It is the duty of the committee to maintain smooth functioning of the library. Our library consists of large member of text books and reference books of each subject giving an insight into various topics and chapters. To enrich and update our library new books are purchased as and when required. To keep a record of the member of visits to the library by the students to the library by the students a separate students visiting register is maintained. Teachers visits are registered digitally. Library of the college as a well furnished reading room separately for students and teachers. There are number of books on all the subjects available in the reading room for reference purpose. Students can sit and study in the library during the working hours. Apart from the text books and reference books, other reading materials like newspapers, journal, magazines subject related and general awareness magazines are available to the students. The reading room for the faculty members gives them space where they can sit and refer to the books as and when needed. The college is spread over in the area of 3.3 acre with three blocks with WiFi campus.

Human Resource Management

In order to ensure a healthy work environment in the institution the college management strives to develop the professional skills of both its teaching and nonteaching staff. For this the college has been a back bone of many all round activities to insure a growth of professional skills of its staff members. For this purpose the permanent teaching members are encouraged to go for various refresher courses, orientation courses and short term courses as and when required. For this duty leave is given for the required number of days. To upgrade and enhance the standard of academic environment the teaching faculties are also given duty leave to participate in national and international level seminars and conferences. Cultural programmes are conducted to motivate all the staff of the college which

spread positive energies in the campus. Programmes like yoga day, environment day, Human Rights Day, Makar Sankranti celebration, Holi meet, teachers day celebration. Science day etc are organized. Further to develop the intellectual and competitive skills of the students science fest was organized in the college. Apart from these all the national days like independence day, Republic day are also observed with full enthusiasm among the students and the staff members. The college also organized national youth week, N.S.S day, blood donation camp, Traffic control week etc. All these activities together contributes towards a holistic development of the teaching faculties, nonteaching staff, support staffs and the students of the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college maintains fully transparency and e-governance in the field of academic and administrative functioning. The college accounts and office system have taken steps towards implementing governance, in addition, admission process is being carried out online.
Administration	The college maintains better administrative system in the sense that each department and office including teachers and students body have been given.
Finance and Accounts	Finance and Accounts are maintained separately under the guidance of institution head . The college gets internal and external audit every year to maintain transparency in the system.
Student Admission and Support	The college strictly follows university and state government guidelines with regard to student admission and support system . Besides, the college also maintains transparency in the admission process by making online admission.
Examination	The college conducts examinations as per academic and university guidelines every year. Examinations are held as per the schedule. In addition to it , the college holds internal examinations as well as weekly tests to make satisfactory progress.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident fund and Group Insurance	General Provident fund and General Insurance	Poor Boys Fund, Full and half free ship to Students, Full Exemption of fee to SC, ST, and Girls students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The income and expenditure are closely monitored by (Bursar-income) bursar (expenditure) and the accountant head by the principal. Proposal for college are approved by development cum building committee and proposal pertaining to purchases are approved by the purchases committee of the college. All the financial rules and regulations are properly followed. Audits of all accounts including Vocational/Professional departments are carried out. In addition to

it, external audit by the university has been done comprehensively. In case of salary and development grants, the college prepares budget for the forthcoming year and sends it to the university. It is duty approved by the syndicate at the university level and sent to the Education Dept. of Bihar Govt. The state government after scrutiny and approved sends the budget of all Universities of Bihar to the Bihar Legislative Assembly, where it is passed and thereafter, grants are released by the state government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N/A	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	College Administration
Administrative	No	Nil	Yes	College Administration

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-teacher meet at regular interval. 2. Parents counselling for better up-bringing of their girls child. 3. Association always advises for better development of college faculties and students.

6.5.3 – Development programmes for support staff (at least three)

1. Computer training for offices purposes. 2. Administrative Skills. 3. Conductive environment for self up gradation. 4. Stress Management program (yoga)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implementation of CBCS in post graduate courses . 2. Development of software for obtaining online feedback form students, teachers, alumni, parents etc. 3. Awareness and training to faculties and supporting staff for better implementation of new education policy.
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
------	------------------------------------	-------------------------	---------------	-------------	------------------------

2018	Special Guest Lecture Programme	16/11/2018	26/11/2018	26/11/2018	25
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defense Method	13/09/2018	13/09/2018	211	0
Women Safety	06/09/2019	06/09/2019	250	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Provision for lift	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	24/07/2018	7	Plantation (Harparisar Hara Parisar)	Environmental Problem	155
2018	1	1	14/08/2018	7	Swachhta Pakhwara	Garbage Collection	250
2018	1	1	13/10/2018	1	Inauguration of Electoral Literacy Club	Electoral Issues	150

2019	1	1	05/06/2019	1	World Environment Day	Environmental Issues	125
2019	1	1	28/01/2019	1	Yuva Sansad Event	Political Issues	225
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Expert Talk on Peaceful, Happy and Healthy Life	12/07/2018	12/07/2018	150
International Womens Day Theme : Balance for Better, Better the Balance - Better the World Talk on : Challenges in adolescent-Girls - By Dr. Ruma Goswami 2. Cancer in Women - Prevention and early detection by Dr. Rajesh Goswami	06/03/2019	06/03/2019	112
Prof. Usha Singh Memorial Lecture on Womens Empowerment : Health and Technique	27/11/2018	27/11/2018	150
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Audit 2. Plantation 3. Say no to poly bags and plastic bottles 4. Switch to cotton / Khadi 5. Preserve Rail Waters in Well and Ponds.
--

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>BEST PRACTICE - I Title of the Practice: Towards greenery and eco-friendlier campus of Sri Arvind Mahila College Goal: a. To keep the campus green and Clean. b. Implement and manage green sustainable initiatives in campus. c. Monitor reduce waste of campus operation activities. d. Practice what we teach learn in class rooms.0 e. Sustainable awareness action in the campus and local community. The Context: The faculty members, IQAC members and students have realized that the campus of Sri Arvind Mahila College should be green ecofriendly. Then they started to work upon it after forming a good team called GREEN TEAM of staff students along with the Botany department, NSS volunteers etc. Green campus is an environment which improves energy efficiency,</p>

conserving resources enhancing environmental quality. Green campus also demonstrates its commitment to ecological sustainability through its various programmes projects. Still more number of trees to be planted. The green committee is planning to plant more number of trees in the campus. The Practice: The Green Committee is working towards this issue in the campus. The members of the committee involved NSS student volunteers for tree plantation.

In addition other students are also involved on a particular day so that everyone participates in this campaign. Plantation of 45 trees (with gabion) was done with the help of Forest Environment Department, Govt. of Bihar. All the trees were of flowering trees. And 185 more good plants along with medicinal plants have been planted. We started different initiatives i.e. Conducting Seminars and Workshops to enhance the knowledge of students, faculties and other members who are working in the College, Bye-Bye to plastic materials inside the Campus. No uses of plastic materials are being implemented by replacing the plastic cups, plates, bags, disposals etc. Waste management and water harvesting are started in the campus. Uniqueness: We ask the students to bring some seedlings or seeds at least one from their home or from nearby place and try to grow them in the college campus the management also helps the team to buy plants. Constraints: The challenging issue is maintaining the planted trees and to avoid plastics 100 because climate environmental effects. A Water problem is the only major constraint in this but this can also be overcome by planting drought resistant plant species. Evidence of Success Through project VRKSHA already 150 plants were planted and 200 dustbins were kept outside the buildings and dustbins for each class rooms were provided and students are advised to keep their class rooms clean and they are following it so that the campus is dust and dirt free. Problems Encountered and Resources Required Students are not following the advise sometimes due to which there exist some unclean situations in some places but they are duly monitored and rectified.

BEST PRACTICE - II Title of the Practice: Women Empowering through Skill

Development Counseling Goal: ? To give vocational, career oriented and technical education ? to privileged women to counsel and motivate women ? to lead a dignified life ? to empower women for changing fundamental aspects ? to sensitize women in general and society in particular about gender issues ? to create a mental climate for ensuring gender equity ? to contribute to national development The Context: The college is rooted firmly in the belief that no society can thrive if it excludes half the population of globe, namely women, from the onward march of progress. Ever since its inception in 1886, the college has been rendering valuable service for the emancipation and empowerment of women. Fully aware of the countless psycho-social pressures which are deeply embedded in attitudes, practices and behavior patterns across the world and adversely impact the well-being of women, SAMC seeks novel and practical ways to create more opportunities for empowering women. Issues like gender discrimination within family, lack of decision making powers and pressures of social attitudes cause acute depression and lead to unhappiness among women. The economic status of women which is in a pathetic condition further limits the growth and development of women. Enhancing women's economic status is an important strategy for improving the welfare of Indian women living below poverty line. An effort is made to ameliorate the stress and limiting factors among women by helping women who could not complete their education due to familial, economic or social reasons. Vocational certificate courses are designed to equip lesser privileged women with skills to enable them to become economically independent and gain confidence. Skill development and vocational training in areas like textile designing, cosmetology, food preservation, basic computer basics, communication skills and classes in personality development which focus on entrepreneurial skills are provided to ensure employability. The Practice: As part of its mission of empowering women through education and selfreliance, the college has established the Women's Studies Centre (under the aegis of UGC) and Women Empowerment Cell that are

vigorously involved in providing counseling and job skills to women from lesser privileged sections of society. The Centre is dedicated to improving the lives of young women through counseling and advocacy of a range of services that promote personal growth and economic independence. The Centre very enthusiastically engages in advocacy work to achieve greater equality and social justice for women Evidence of Success The Women Empowerment Cell set up under the centre is running a free vocational training course for the rural girls of the neighboring Villages since Dec. 2008. The first batch of 23 girls from Patna city were given training in Candle Making, Pot Decoration, Paper Mache, Cosmetology and Basic Computers. Since then the Centre has provided free training to around 400 girls from the economically weaker sections of the society. Problems Encountered and Resources Required The main problem was encountered in bringing women out from their conservative and non-supportive families governed by a patriarchal mind-set. Resources Required ? Human Resources/Professionals to impart training ? Professionals for Counseling ? Buses to provide free transport services

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://samcpatna.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To instill a spirit of full commitment and devotion at the mental and moral level among students to be good citizens of the country and serve the society for a better tomorrow as enshrined with the motto and vision of the college. Besides, the college has initiated various steps to maintain transparency in its admission process which is based on the philosophy that access to quality education is the fundamental right of all citizens. The college is fully committed to serving the economically and socially marginalized sections of the society and to this end, privileges them in the admission process. Thus it shapes the admission policy of the college. The college website and prospectus contain information about the institution and the courses of studies offered.

Provide the weblink of the institution

<http://samcpatna.ac.in/>

8. Future Plans of Actions for Next Academic Year

1. Development of Infrastructure 2. Emphasizing Inclusiveness in Academic Soft Skill 3. Preparation for CE Status (UGC) 4. RUSA fund 5. To conduct Energy, Academic and Green audit 6. Providing impetus to Research Activities 7. Organizing UGC Refresher /Orientation Courses 8. Initiating Faculty Development Programme. 9. To develop a systematic waste Management system 10. Reinforcement of regular feedback system from all the stakeholders 11. Reformation of Students Academic Performance Evaluation scheme at department level. 12. Promoting study Tour facilities to student for environmental, Social and onsite study 13. Enhancing Teaching Learning process by using ICT. 14. Automation of Admission with industry 15. Emphasis on collaboration with Industry 16. Upgradation of Library 17. Automation of office